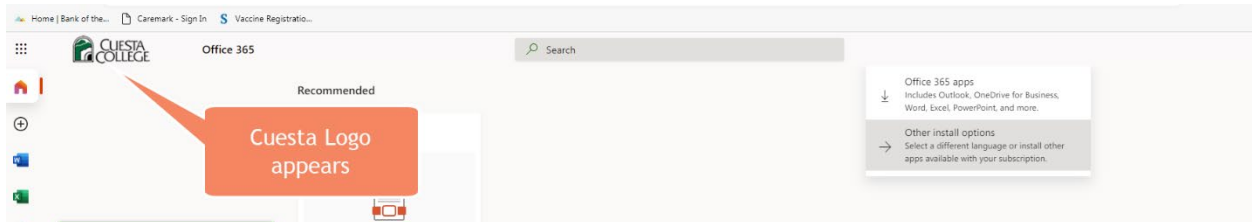
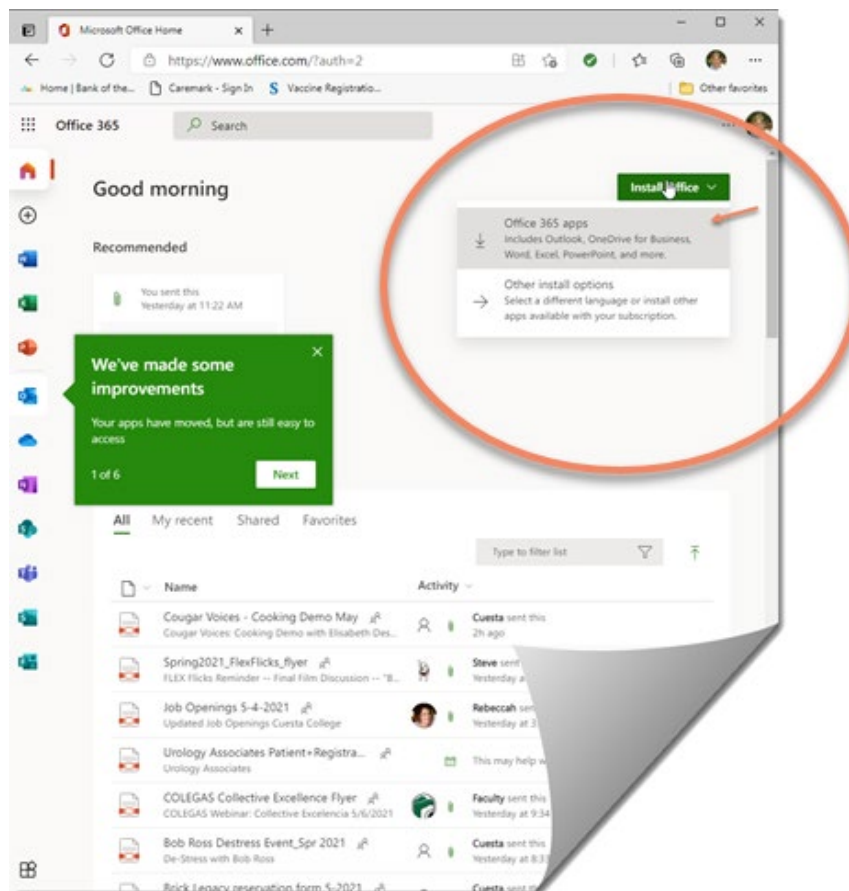


Installing Office 365 on your Windows Operating System

- Step 1.** Register with Microsoft as a Student using your Cuesta email address. It will be easiest if you use your Cuesta password as well.
- Step 2.** Once you have received the confirmation, log on using the portal.office.com. It will route you to your Cuesta account. Use the email address and password for the account.



- Step 3.** Make sure at this point, you click on the Install option (upper right corner). It will download the version that you need for this class.



NOTE: If you are installing this on a MAC using Parallels and Windows as suggested, access the Windows environment before you begin the download.